

# **S & A Certifications S & A Euro Cert.**

## **Audit Report For**

<b>Name of the Institute</b>	Gokhale Education Society's Dr. T.K. Tope Arts & Commerce College
<b>Zone</b>	Mumbai
<b>Audit Type</b>	1 <sup>st</sup> Surveillance
<b>Audit Date</b>	3rd January 2023
<b>Audit Location / Address</b>	21, Gokhale Society Lane, Acharya Donde Vidyanagar Parel, Mumbai : 400 012
<b>Scope as on Certificate.</b>	As per Certificate
<b>Audit Criteria</b>	ISO 9001:2015.
<b>Exclusion if any</b>	8.3,
<b>Next visit planned</b>	November / December 2023.
<b>Next visit type of Audit</b>	2nd Surveillance.
<b>Recommendation</b>	Recommended for Issuance of Certificate & Continuance of Certificate till conduct of 2 <sup>nd</sup> Surveillance Audit in November/December 2023 as per ISO 9001:2015.
<b>Any Other System Implemented by the Institute</b>	

For, S & A Certifications

  
Mr. Vishal Rane.  
(Lead Auditor ISO 9001:2015)

For, S & A Certifications.



Mr. Shrinivas Joshi.  
(Authorized Signatory)

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## **Audit Observations For**

<b>Name of the Institute</b>	<b>Gokhale Education Society's Dr. T.K. Tope Arts &amp; Commerce College</b>
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<b>Sr No.</b>	<b>OBSERVATIONS - OFI - AFI</b>
<b>01</b>	<b>Risk identification &amp; opportunities to be maintain.</b>
<b>02</b>	<b>Internal Audit &amp; Management Review Meeting documentation to be maintain effectively.</b>
<b>03</b>	<b>Feedback analysis to be improved effectively.</b>
<b>04</b>	<b>Teaching plan &amp; delivered lecture to be monitor &amp; measured effectively with justification.</b>
<b>05</b>	<b>Attendance of students observed too low.</b>
<b>06</b>	<b>Remedial action plan record not properly documented.</b>
<b>07</b>	<b>N-list users to be monitor effectively, library use of students was too low.</b>
<b>08</b>	<b>Book recommendation form &amp; actual order to be verify. Book turnover ratio to be measured.</b>
<b>09</b>	<b>Unauthorized or wastage(FB etc.) site to be blocked</b>

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**Mr. Vishal Rane.**  
**(Lead Auditor ISO 9001:2015)**

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**Mr. Shrinivas Joshi.**  
**(Authorized Signatory)**

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### **Details of the Institute Audited**

#### ***Institute Information***

<b>Name of the Institute Head Principal/ Head Master/ Director</b>	<b>Dr. K. G. Nandela Incharge Principal</b>
<b>Mobile No. of the Institute Head</b>	<b>9819323294</b>
<b>Email id of the Institute Head</b>	<b>jgestktacnc@hotmail.com</b>
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<b>Name of the MR</b>	<b>Dr.Pankaj D. Pandagale</b>
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<b>Name of the DMR</b>	
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