

## **SOME BEST PRACTICES FOLLOWED IN THE COLLEGE IN THE YEAR 2018-19**

### **1. INSTALLATION OF CCTV CAMERAS.**

#### **CONTEXT.**

Dr. TK Tope Arts and Commerce College is a night degree college operating in Central Mumbai (Parel) which is the erstwhile Textile Village of Mumbai city. Our college is a co-education college and has a good male-female ratio. In order to create an environment of safety amongst the stakeholders of the college, it was decided to install CCTV cameras in the college premises.

#### **OBJECTIVES.**

1. To create an environment of safety for the stakeholders of the college consisting of students, faculty, visitors and the administrative staff.
2. To monitor behavior and ensure disciplined behavior in the college premises.
3. To monitor and protect the property of the college.

#### **THE PRACTICE.**

1. CCTV cameras are placed in all class rooms, conference rooms, passages, administrative office and faculty rooms.
2. The Principal observes the CCTV footage on a regular and random basis.
3. When complaints are received with regard to misconduct, the CCTV footage is studied in great details to understand and confirm the misconduct.

#### **EVIDENCE OF SUCCESS.**

1. Misconduct and indiscipline has been practically reduced to zero due to the installation of CCTV cameras.

#### **OBSTACLES.**

1. There was resistance from faculty in the beginning. However, they were impressed upon with the importance of installation of CCTV cameras in the context of behavior and discipline. The faculty yielded to the idea and the idea could be implemented successfully.

#### **RESOURCES REQUIRED.**

The required financial resources were allocated to the installation of CCTV cameras.

#### **CONTACT DETAILS.**

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2. **Installation of Wi-Fi in the college premises.** facility has been given in the college particularly in the principal's office, administrative office, staff room, IQAC room and the seminar room.

#### **CONTEXT.**

Internet access is essential to the functioning of all individuals in the work sphere in modern times. In order to ensure, free internet access to students, faculty and the administrative staff, Wi-Fi facility has been given in the college premises.

#### **THE OBJECTIVES.**

1. To provide free internet access to the stakeholders of the college.
2. To ensure 24X7 internet connectivity for all the stakeholders.

#### **THE PRACTICE.**

Wi-Fi facility has been given in the college particularly in the principal's office, administrative office, staff room, IQAC room and the seminar room.

#### **EVIDENCE OF SUCCESS.**

All the stakeholders are happy with the installation of Wi-Fi facility in the college premises.

#### **OBSTACLES.**

There were no obstacles.

#### **RESOURCES REQUIRED.**

Necessary financial resources are allocated to set up the facility in the college premises.

#### **CONTACT DETAILS.**

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### **3. INDUSTRIAL VISITS.**

#### **CONTEXT.**

Although Industrial Visits are not a part of the curriculum, we thought we can add this feature to our college activity as an additional advantage. The undergraduate and post graduate students studying in our college needs to be exposed to real life.

#### **THE OBJECTIVES.**

1. To expose the students to real life situations in the finance industry in particular and industry in general.
2. To bring about attitudinal changes in the students by exposing them to formal environments of the financial institutions in the country.

#### **THE PRACTICE.**

1. Every year, industrial visits are organized to visit the Bombay Stock Exchange, the Reserve Bank of India, the RBI Museum, the BSE Brokers' Forum and the National Stock Exchange of India.
2. Students from BA/B Com and M Com programs are involved in the visits. About 100 students are taken for these visits.
3. The students are exposed to Live stock market sessions and lectures delivered by finance professionals from these institutions.

#### **EVIDENCE OF SUCCESS.**

1. The students eagerly await the industrial visits and are highly satisfied after the conclusion of visit.

#### **OBSTACLES.**

There are no obstacles in conducting these visits. The working students are encouraged to take leave from their offices to attend industrial visits.

#### **RESOURCES REQUIRED.**

1. Necessary financial resources are provided to implement the program of industrial visits.

#### **CONTACT DETAILS.**

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